

MINUTES
Community District Education Council 30
Virtual Calendar Meeting
November 10, 2020

The November Virtual Calendar Meeting of Community District Education Council 30 was held on Tuesday, November 10, 2020, via the Zoom platform.

Robert Cruz, Co-President, called the Calendar Meeting to order at 6:31PM.

Mr. Cruz explained the format of the meeting and introduced the Spanish interpreters.

Roll Call

Shannon Lee, Secretary, conducted roll call for the Calendar Meeting.

Present:

Roberto Cruz
Jonathan Greenberg
Ka-Trina Harris
Fatima Lakrafl
Shannon Lee
Amina Maiza
Dani Marr
Nuala O'Doherty
Chuck Park
Scott Sharinn

Absent and Excused:

Deborah Alexander (School)

Dr. Philip A. Composto, Community Superintendent's Report:

The Superintendent's report follows the minutes.

Mr. Cruz asked about reaching out to families about completing the Family Income Inquiry Form. Dr. Composto said principals and parent coordinators continuously remind parents.

Ms. O'Doherty gave a shout out to P.S. 398 for utilizing the street for outdoor activities and encouraged other schools to do the same.

Ms. Lee asked about Learning Bridges program in East Elmhurst. Dr. Composto reported that one was just added to the community.

Mr. Park asked if the Mayor shuts down the schools, how is that communicated? Dr. Composto said that the DOE will do everything they can to give parents notice.

Dr. Composto reported that everyone has been working on creating a digital curriculum. Each and every subject will have a digital curriculum that is aligned to the standards.

Public Agenda and Speaking Time

Robin Forst, Finance Director for Councilmember Daniel Director, asked for an update about numbers of students still in need of technology. Dr. Composto is currently surveying schools. She asked if there is anything that can be done from their office. Connectivity is also a problem. Ms. Forst asked for numbers

of students still in need of devices and will see if their office can help.

Ms. O'Doherty thanked I.S. 145 for handing out devices on a Saturday morning.

Anne Wine, teacher in the district and parent of 8th grader at I.S. 291, asked if there is any information about admissions for high school and middle school. Dr. Composto said the Office of Student Enrollment will announce the process soon.

Danielle LoPresti Lee, parent P.S. 384, was relying on the many opt-in periods for blended learning and would like to see at least one more opportunity to opt-in.

Christi Sletten, parent of a student at P.S. 384, received notice that a person in the Pre-K center tested positive. The notice was confusing.

Kathleen Essay asked if all schools can be moved to AB schedule.

Mr. Greenberg suggested that more in person time be given to kindergarteners and first graders.

Adjournment

There being no further business Ka-Trina Harris made a motion to adjourn the meeting. Amina Maiza seconded. All in favor. Motion was passed unanimously. The meeting adjourned at 7:20 PM.

Respectfully submitted,

Shannon Lee,

Shannon Lee
Secretary

The recording of this meeting is available on the Council's website cec30.org

**Superintendent's Report
Community District Education Council CDEC30
November 10, 2020**

In Support of the Framework for Great Schools under Supportive Environment

Dr. Philip A. Composto

I would like to take this opportunity to express my sincere appreciation for the support and dedication you have given the District since its school openings and especially during our transitioning to remote and blended teaching and learning. We don't know what else may come during these difficult times, but we do know that our teachers, staff and support personnel will continue to do the utmost to ensure that our D30 children receive the high quality education, health, wellness, and emotional support and provide all the resources that they need to achieve their academic excellence and goals. Thank you.

- **Projected planning of Trailers at PS/IS 78 for the 2021-22 school year.**

- **COVID-19 In-school Testing Program Results**

Mandatory in-school testing is part of the Department of Education's comprehensive effort to keep school communities healthy and safe, and ensure our school buildings remain open. Find citywide and borough-wide testing data below, as well as information for specific schools.

School Results: <https://healthscreening.schools.nyc/surveytesting> to see the testing details for that school.

This information is also available in the following link: <https://www.schools.nyc.gov/school-year-20-21/return-to-school-2020/health-and-safety/covid-19-testing/covid-testing-results>

- **COVID-19 Consent Completion List**

- **Information about the Title 1 Part 2 Meeting – November 12, 2020**

The Title I Part 2 professional development session for core School Leadership (SLT) members (principal, UFT chapter leader and PA/PTA president) and a Title I parent representative/s is as follows:

This session will take place on:

Thursday, November 12, 2020 at 5:00 p.m.

Location: Zoom

<https://zoom.us/j/99102824347>

Dial in: (646) 876 9923

Webinar ID: 991 0282 4347

COLLECT and RETURN Family Income Inquiry Forms for Title I Determinations

Schools must collect Family Income Inquiry Forms and submit them to the DOE's Office of Food and Nutrition Services (OFNS) by **December 21**

CHANGE IN REGISTER SNAPSHOT DATE for 2020–21 School Year

Due to the delayed opening of schools this year and in recognition of the extraordinary challenges this year has posed, the school register snapshot date used to determine final Fair Student Funding (FSF) allocations has been changed from **October 31** to **November 13**. As a result, schools' mid-year adjustments will be based on registers as of **November 13**. This delay will give principals the opportunity to work with their staff to review and update attendance and register data, and make critical outreach to families, as needed. This will help ensure pupil register data is as complete as possible by the **November 13** deadline.

OPT-IN WINDOW Reminder

Families have the option of choosing to have their child attend school solely through remote learning at any time. Families who have previously chosen remote only learning will have the opportunity to opt into blended learning for the remainder of the school year between **November 2 and November 15**. The process outlined below will be the **only opt-in** window for families this school year, through the last day of the 2020-2021 school year. The process for blended learning opt-in is as follows:

Monday, November 2 – Sunday, November 15:

Blended Learning Opt-in Window for Families

- Families requesting to change from 100% remote to blended learning should complete and submit the Learning Preference survey during this window.
- Schools will be able to review individual students' updated learning preference on a rolling basis during this window.

- During this time, Superintendents, Executive Superintendents and Central DOE will begin supporting schools to ensure as many students as possible are accommodated for blended learning.

Weeks of November 30 & December 7: Students Begin In-Person Learning

We will also be sharing this information widely with families and we ask that you please share the information with families as well. Updates can be found at <https://www.schools.nyc.gov/school-year-20-21/return-to-school-2020>.

UPDATED COVID-19 Testing Consent Forms

School officials were informed that they should continue to distribute and collect COVID-19 testing consent forms from students and school staff. Both the paper and online versions of the consent forms were updated after October 14, to reflect state-mandated weekly COVID-19 testing in yellow or cautionary zones; consent forms submitted on or after October 15 do not have to be resubmitted.

If a school is located in a yellow or cautionary zone, school officials must ensure that their students and school staff participate in in-person instruction, complete and submit the updated forms to their designee as soon as possible; all schools are encouraged to distribute and collect updated student and staff COVID-19 testing consent forms.

• For Student Consent Forms:

- All student consent forms must be reviewed by the family, signed, and returned to the school;
- Parents can choose to complete either their child's paper consent form, or submit the online version in their New York City Schools Account (NYCSA).
- The school's designee should enter student response from the paper forms in ATS, using the new 'COVID-19 Testing' student indicators.

For School Staff Consent Forms:

- School staff can choose to complete either the paper consent form, or submit using the online Staff Consent Form for COVID-19 Testing form, or via the Health Screen Questionnaire.
- The school's designee should enter staff responses from the paper forms, also in the Staff Consent Form for COVID-19 Testing form.

2020-2021 FAMILY GUIDE

Please be informed that the 2020-2021 Family Guide has been released and it is available online and in all 9 DOE languages.

The guide provides information on what teaching and learning will look like this school year, and universal expectations for how our schools support all students—whether they are attending fully remote or blended learning classes. The guide also provides information about who families can contact when they have questions or concerns, and resources that families can use to support learning at home.

LEARNING BRIDGES ENROLLMENT UPDATE

In the coming days, the DOE will broaden access to Learning Bridges programs, so that more families can attend programs, by drawing students from multiple schools to a single Learning Bridges site. In broadening access to Learning Bridges, **students will no longer need to attend a matched school to enroll in a program.** This additional flexibility will ensure that Learning Bridges seats are available to more schools and as many families as possible.

Science At-Home Safety Contracts

The DOE has developed at-home science-safety contracts to provide guidance to educators, students, and families around ensuring safety during science projects conducted at home. Please note that the contracts should be collected from each student's parent/guardian prior to beginning any at-home scientific investigation. Principals should ensure that teachers note the following and distribute the appropriate safety contract to students and parents/guardians by **November 9**.

- For grades K–5, an electronic or paper copy (for hybrid students) of the at-home science-safety contract is available for distribution.
- For grades 6–12, schools should, download, complete, and distribute the hazardous and non-hazardous versions of the safety contract. For the hazardous safety contract, schools should note in the contract if any potentially hazardous materials, including acidic or alkaline materials, heating appliances, or sharp instruments will be used; also, the name of the hazardous item(s) and a description of the activity should be included in the contract.

Additionally, for grades 6–12, and prior to the start of any hazardous or non-hazardous at-home scientific investigation, schools should also distribute the appropriate hazardous or non-hazardous parent letter; translated versions of the letter will be available via this InfoHub page by **November 2**.

Please note that if there are multiple hazardous or non-hazardous investigations throughout the school year, the school should distribute the hazardous or non-hazardous parent letter before each one. Please share this information with appropriate staff.

Preparing iPads for Shipment

The city has ordered 100,000 additional LTE-enabled iPads for schools to distribute to students for remote and blended learning. These iPads will be shipped to schools on a rolling basis over the next 6-8 weeks.

To ensure that the school receives sufficient devices, principals in all schools must confirm the number of iPads needed to meet requests for individual students in their school. This will streamline the process for schools since devices will be pre-assigned to individual students.

The DOE will work with schools to ensure that devices are received by the students who need them. For students who are fully remote, schools can schedule pickups of device that follow social distancing and other guidelines and meet local needs. As we plan to distribute these devices, schools have the opportunity to flag to Central for shipping to the student's home.

iPad Repairs and Replacement Procedures

If a family's Centrally-loaned iPad is damaged or not functioning properly, the device should be returned to their school—to the school point-of-contact for technology (SPOC), principal, assistant principal, parent coordinator, or other staff member who handles tech issues in the school; that staff member should open a Help Desk ticket to have the iPad device replaced or repaired. Please note that the DOE will be working with its vendor/partner, NTT Data, to replace broken devices through AppleCare. Once NTT Data drops off the replacement iPad(s) to schools, the student can be notified to pick up their replacement device.

Alternatively, if a school has a non-LTE device (e.g., laptop, Chromebook, or iPad without LTE service), and the student has access to Wi-Fi where they live, the school can loan that device to the student instead of the replacement iPad. The replacement iPad can then be reassigned to a different student in need of an LTE-enabled device.

Trauma-Informed Care Resources for Parent Coordinators

In addition to ensuring the physical health and safety of our staff, students, and families, we remain deeply committed to supporting the social-emotional and mental wellness of all stakeholders. As

mentioned in the mayoral press conference on October 22, the mental health needs of New Yorkers remain significant, and schools are uniquely positioned to provide families with key resources. Throughout the spring and summer, the DOE partnered with the University of Chicago's TREP project to offer Trauma Informed Care Professional Learning for school leaders, a citywide platform for school-based staff, and a comprehensive Bridge to School Plan. The DOE recently launched a supplemental partnership with the Child Mind Institute, that offers webinars/workshops, wellness toolkits, and an educator helpline.

Parent coordinators play an especially important role in sharing critical resources with families, to support both student and adult wellness. Principals were asked to forward the resources below to parent coordinators so they can share with families and community members:

- **Trauma 101 Webinar:** In the spring of 2020, the DOE facilitated Trauma 101 sessions for parent coordinators and family-facing staff. A recording of that session was included in a "Watch Party Wednesday" series, with nearly 600 family-facing staff members participating. A recording of the Trauma 101 session is available; the password is Face2020.
- **NYC Well:** Free, confidential mental-health services are available 24/7 in over 200 languages. Support is available by calling 888-NYC-WELL (888-692-9355), texting "WELL" to 65173, or via online chat at nyc.gov/nycwell.
- **Help Now NYC:** Employment resources, food assistance, health and medical assistance, emotional support and spiritual care are available through Help Now NYC.
- **COVID-19 Resources for Students and Families:** This DOE info sheet includes helpful articles, resources, and activities for supporting student and adult wellness. COVID-19-specific articles and social-emotional resources for families are posted on the DOE Crisis page, as well as these crisis support resources posted on the InfoHub.

Preliminary 2019–20 School Quality Reports and Embargoed NYC School Survey Results

- Schools preliminary 2019–20 School Quality Report and embargoed NYC School Survey results are now available to schools.
- They will receive an email from schoolperformance@schools.nyc.gov with information about School Quality Reports; Directors of Pre-K programs will receive unique link(s) to their school's embargoed NYC School Survey results. This is an opportunity for schools to review their school's information and submit any data corrections and utilize the results for planning.

Inform Families about Medicaid Consent and Enter Data for Kindergartners

Each year, the DOE receives reimbursement from the federal government for some of the related services that are provided to students with Individualized Education Plans (IEPs).

In order to ensure that the DOE receives federal reimbursement for services, schools must distribute and collect Medicaid Reimbursement Parent Consent forms from families of all students with IEPs who have not already provided their consent. Schools need only to collect the form once—a family's consent remains active throughout the child's enrollment.

- **Inform Families Who Have Already Given Consent:** As noted above, families of students with IEPs who completed a Medicaid Reimbursement Parent Consent Form during or before the 2019–20 school year do not need to complete a new form for the 2020–21 school year.
- **Distribute Medicaid Reimbursement Parent Consent Forms to Families of Students with IEPs Who Do Not Have a Signed Form on File:** Families of students with IEPs, who do not

have a consent status of "SIGNED" on the MEDL or RSEM screens in ATS, will need to complete a form this year.

- **Enter Medicaid Consent Data for Kindergartners:** This past spring and summer, the DOE mailed Medicaid consent forms to families of incoming kindergarten students with IEPs and asked them to sign and return these forms to your school.

Review Updated ELL Identification Processes,

The NYSED emergency regulations impact the ELL identification process and administration of the New York State Identification Test for English Language Learners (NYSITELL).

The SY 2020–21 ELL Identification and Placement Process Guidance was updated to reflect the most recent changes and clarify the following:

- The provisional ELL identification and formal ELL identification processes;
- Which components of the ELL identification processes may be completed remotely or must be completed in-person;
- Updated guidance regarding students who opted for fully remote instruction and are eligible for the temporary NYSED NYSITELL waiver, currently available in 10 languages other than English; and
- Letters for parent/guardians providing additional information on the temporary NYSED NYSITELL waiver are now available on the Parent Notifications InfoHub page.

Guidance for Outdoor Play in Cold Weather

Children benefit from vigorous exercise and should be given the opportunity to play outside whenever possible, while maintaining social distancing. Unless it is snowing, or there is ice on the playground, or the wind chill factor produces an effective temperature below zero degrees Fahrenheit (-18 degrees Celsius), temperature alone should not be a barrier to outdoor play.

Learning Bridges Update & FAQs 10-28-2020

The DOE is implementing Learning Bridges in a few different ways that are outlined in the table below.

Learning Bridges Initiative		
Age Group	Setting	Seat Type
Early Childhood (3 and 4 year olds)	New York City Early Education Centers (NYCEECs)	Part-Time for students on days when they are scheduled for remote instruction in their blended learning program and/or Full-Time for students who choose to change their enrollment to receive full-time, in-person services
	New Community-based Providers	Part-Time for students on days when they are scheduled for remote instruction in their blended learning model
	Pre-K Center Sites (Fall 2020 newly opened sites only)	Full-time for students who would like to change their enrollment to receive full-time, in-person services
School Age (grades K-8)	Department of Youth and Community Development (DYCD)	Part-Time for students on days when they are scheduled for remote instruction in their blended learning model

The DOE will be operating a centralized enrollment system for Learning Bridges to ensure equitable access to child care. Families can find more information about Learning Bridges, including how to apply at <https://www.schools.nyc.gov/enrollment/enrollment-help/learning-bridges>. Regardless of the setting, the Learning Bridges initiative will prioritize families in the following categories:

- Children living in temporary housing and NYCHA developments
- Children of NYCDOE school and program personnel, including staff of Learning Bridges sites and NYCDOE staff who have been deployed for in-person teaching
- Children receiving child welfare services
- Children with IEPs
- Children whose parent/guardian is an essential worker or were previously enrolled in a Regional Enrichment Center (REC)

As district schools are paired with Learning Bridges sites, we will notify principals directly of the site name and contact information for their paired site. You can find all confirmed pairings at <https://www.schools.nyc.gov/enrollment/enrollment-help/learning-bridges>.

In the coming days, the DOE will broaden access to Learning Bridges programs, so that more families can attend programs, by drawing students from multiple schools to a single Learning Bridges site. In broadening access to Learning Bridges, students will no longer need to attend a matched school to enroll in a program. This additional flexibility will ensure that Learning Bridges seats are available to more schools and as many families as possible. Interested families should complete the Learning Bridges application, which takes less than five minutes; applications are accepted on a rolling basis and if a school is not listed (non-matched), families should leave those fields blank. Offers are made on a weekly basis and new seats and sites will continue to be added throughout the fall.

This decision to open Learning Bridges to additional schools was made in conjunction with the city's health experts; all Learning Bridges programs will continue to follow rigorous COVID-19 prevention strategies. If a school was previously matched to a Learning Bridges site, families that received offers will continue to have a seat in the program. School officials are asked to continue to share this information about Learning Bridges with their families.

Learning Bridges - Frequently Asked Questions for Families

- **What is Learning Bridges?**

As the New York City Department of Education (NYCDOE) resumes in-person schooling this fall, schools will operate on a blended learning model. Each week students participating in blended learning will have some school days in person, and some school days remotely. Learning Bridges is a new program offering no-cost preschool and school age child care options for children from 3-K through 8th grade on days when they are scheduled for remote learning.

- **Who is eligible for Learning Bridges?**

Learning Bridges is open to 3-K through 8th grade students enrolled in a DOE school or contracted early childhood program. This includes District 75, 4410 programs, 853 programs, contracted 3-K, Pre-K, and EarlyLearn programs, and DOE elementary and middle schools.

The Learning Bridges program will prioritize the following populations:

- Children living in temporary housing and NYCHA developments
- Children of NYCDOE school and program personnel, including staff of Learning Bridges sites and NYCDOE staff who have been deployed for in-person teaching
- Children receiving child welfare services
- Students with IEPs

- Children whose parent/guardian is an essential worker or were previously enrolled in a Regional Enrichment Center
- **Can I participate in Learning Bridges if my child is enrolled in remote learning?**
No. Currently, Learning Bridges is not available for families that have opted for a 100% remote schedule.
- **Where are the programs located?**
Programs are available in all five boroughs. Program locations are linked to nearby schools and will be selected with consideration given to communities hard hit by COVID-19 and other disparities.

Learning Bridges sites will be paired with DOE schools and contracted early childhood programs so that students will be interacting with a similar cohort of students even between sites.

- **What types of sites will offer the program?**
Learning Bridges will be run by community-based partners contracted by DOE and the Department of Youth and Community Development (DYCD).
If you receive a placement, the following information will be shared with your Learning Bridges site so that they may contact you for enrollment: your child's name, DOB, OSIS number, address, and school; your name, phone number and email address; and your family's priority status for placement. If enrolled, your child will be expected to comply with all health screening procedures required by the City and the community-based organization running their program.
- **What is the schedule for drop-off/pick-up?**
Learning Bridges programs are open from 8am to 3pm, five days a week. Students will attend programs on days when they are not in school. Specific drop-off and pick-up locations and practices as well as attendance schedules will be provided to parents by the program.
- **Will siblings be served at the same program?**

Sibling enrollment will be considered to the extent possible.
- **If I apply to Learning Bridges, am I guaranteed a seat?**
Not all families will receive an initial assignment. Seats will continue to be added throughout the fall on a rolling basis, so families that do not get a seat initially will be contacted should a seat become available later.

The following District 30 schools that are matched with a Learning Bridges site are listed below:

<u>SCHOOL</u>	<u>LEARNING BRIDGE SITE</u>
IS 10 – (K-8)	Sunnyside Community Service - Woodside Houses Cornerstone (50-19 Broadway, Woodside, NY 11377)
PS 17 - (K-8) -Variety	Boys and Girls Club (21-12 30th Road, Queens, NY, 11102) (Preschool) - ACADEMY OF HELLENIC PAIDEIA, INC.: (25-50 Crescent Street, Astoria, NY 11102)
PS 70 -	(K-8) Sunnyside Community Services Inc; Woodside Houses Cornerstone (50-19 Broadway, Woodside, Queens, NY, 11377)

(Preschool) - Sunnyside Community Services Inc - Woodside Houses
Cornerstone:(50-19 Broadway, Woodside, Queens, NY, 11377)

- PS 76 (K-8)** Jacob Riis COMPASS/SONYC
(10-25 41st Avenue, Queens, NY, 11101)
- PS 78 -(K-8)** Jacob A. Riis Neighborhood Settlement COMPASS/SONYC
(10-25 41st Avenue, Queens, NY, 11101)
- PS 111 (K-8)** Jacob Riis Ravenswood Cornerstone
(35-40 21st St LIC, NY 11106)
- PS 112 (K-8)** Jacob A. Riis Neighborhood Settlement Ravenswood Cornerstone
(35-40.1.1 21st Street, Astoria, NY, 11106, Queens, NY, 11106)
- IS 126 -(K-8)** Variety Boys and Girls Club
(21-12 30th Road, Queens, NY, 11102)
- IS 141 (K-8)** HANAC INC - Astoria Cornerstone
Astoria Blvd Astoria New York, NY, 11102, Queens, NY, 11102)
- PS 151 (K-8)** Sunnyside Community Services Inc; Woodside Houses Cornerstone
(50-19 Broadway, Woodside, Queens, NY, 11377)
- PS 166 (K-8)** NYC Parks - Arrow
(35-30 35th St Astoria, NY 11106)
- (Preschool) - SAAG ASTORIA, INC
(31-57 31ST STREET, ASTORIA NY 11106)
- PS 171 (K-8)** HANAC Astoria Cornerstone
(4-05 Astoria Blvd. Astoria, NY 11102)
- (Preschool) - ACADEMY OF HELLENIC PAIDEIA, INC.
(25-50 CRESCENT STR. ASTORIA NY 11102)
- IS 204 (K-8)** Jacob A. Riis Neighborhood Settlement Ravenswood Cornerstone
(35-40.1.1 21st Street, Astoria, NY, 11106, Queens, NY, 11106)
- PS 234 (K-8)** Variety Boys and Girls Club of Queens Inc.
(21-12 30th Road, Queens, NY, 11102)
- (Preschool) - SAAG ASTORIA, INC
(31-57 31st Street, Astoria, NY 11106)
- PS 361 (K-8)** Woodside on the Move - Abrim Enterprises Inc.
(39-42 59th St. Woodside, NY 11377)
- PS 384 (K-8)** Jacob A. Riis Neighborhood Settlement COMPASS/SONYC
(10-25 41st Avenue, Queens, NY, 11101)
- District 30 Pre-K Center** (at 32-52 37th Street) –
SAAG ASTORIA, INC. (31-57 31st Street, Astoria, NY 11106)

